



**REQUEST FOR CORRECTION OR
DELETION OF PERSONAL INFORMATION
OR DESTROYING OR DELECTION OF
RECORD OF PERSONAL INFORMATION**

(Section 24(1) of the Promotion of Personal Information Act, 2013)
(Act No. 4 of 2013)

[Regulation 3]

FORM 2

**Request for Correction or Deletion of Personal Information or
Destroying or Deletion of Record of Personal Information**

(Section 24(1) of the Protection of Personal Information Act, 2013)

(Act No. 4 of 2013)

**Regulations Relating to the Protection of Personal Information,
2018**

[Regulation 3]

Note:

1. *This Form applies to Eversci (Pty) Ltd (Registration Number 2020/690397/07) as well as:*
 - a. *Eversci (Pty) Ltd t/a Eversci Consulting*
 - b. *Eversci (Pty) Ltd t/a Eversci Education*
 - c. *Eversci (Pty) Ltd t/a Eversci Industry*
2. *Affidavits or other documentary evidence as applicable in support of the objection may be attached.*
3. *If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.*
4. *Complete as is applicable.*

Mark the appropriate box with an “x”.

REQUEST FOR:

<input type="checkbox"/>	Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party.
<input type="checkbox"/>	Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information.

A. Details of Data Subject

Name(s) and surname/registered name: _____

Identity Number/Unique Identifier: _____

Postal Address: _____

Contact Details: _____

E-mail Address: _____

B. Details of Responsible Party

Registered name of responsible party/parties: _____

Unique Identifier: _____

C. Information to be Corrected/Deleted/Destroyed/Destroyed

D. Please Provide Detailed Reasons for Request in Terms of:

- i.** Correction or deletion of the personal information about the data subject in terms of section 24(1)(A) which is in possession or under the control of the responsible party;

OR

- ii.** Destruction or deletion of a record of personal information about the data subject in terms of section 24(1)(B) which the responsible party is no longer authorised to retain.

Signed at _____ this _____ day of _____ 20__

SIGNATURE OF REQUESTOR/PERSON
ON WHOSE BEHALF REQUEST IS MADE